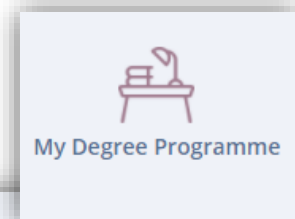# Where am I currently in my studies?
KUGonline – My Degree Programme / Curriculum Support

In the Curriculum Support (CS) in KUGonline you can check and plan your study progress. To access the CS, log in to KUGonline, open the application "My degree programme" and select your degree programme.

Where can I see my study plan and the subjects / courses to be completed? The study plan tree provides an overview of your curriculum and all subjects to be completed during your study. You open the tree with the ⊞ .

How many ECTs have I already collected?
You can see this in the **CRE** column (only achievements already allocated are included).
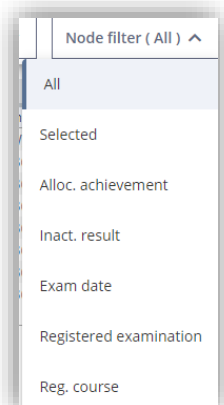
Which subjects / courses of the curriculum I have already completed?

Subjects that have already been positively completed are marked with the green **P**. If all achievements have been positively completed or recognized and assigned, all subjects in the Curriculum Support are marked as positive (**P**).
With the filter "**Alloc. achievement**" you can see all completed & assigned achievements. You can also print out a list of all your achievements (Confirmations of Achievement/ Certificate).

Which courses am I registered for?
With the filter "**Reg. course**" you will see a list of all courses you are registered for.
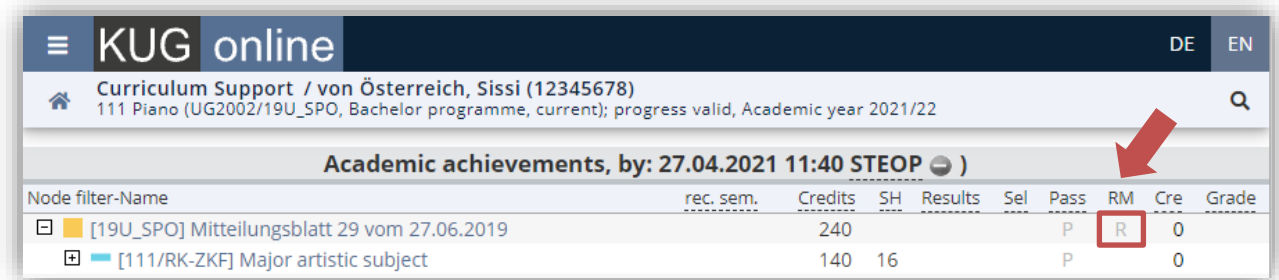
Which subjects / courses are still missing until graduation?

All subjects with a gray **P** have not yet been completed (or the achievements have not yet been allocated - see below.)

For students of ordinary studies [except for cooperation and joint studies]*:

By clicking on the gray **R** <u>in the top line,</u> you can see which subjects still need to be completed for graduation.

Which of my completed achievements do not yet appear (=are not yet allocated to the correct place in the study plan)?
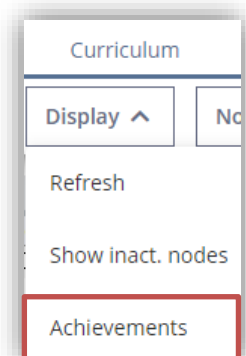
You can see all achievements that have not yet been allocated by clicking on "Display - Achievements ". Here you can also make the allocation so that the achievement is visible in the curriculum tree.

How can I assign achievements to the study plan?

Sometimes already completed achievements are not yet in the right place in the curriculum support. Then you have to allocate these achievements manually to the right place in the curriculum. You can do this via "Display-achievements". (Here you can see all achievements that are not yet allocated to the study plan).

Some achievements cannot be allocated by students themselves:

- ■ If the prerequisites are not met,
- ■ If a achievement has already been allocated,
- ■ if recognition is required.

Further information.

How can I choose my focus / specialization?

Click in the column SEL on the yellow icon 🟡 and select the desired focus.
(Attention: only clerks can cancel the election)

How can I register for exams and courses directly through Curriculum Support?

You can register for courses and exams directly via the curriculum in Curriculum Support - this ensures that you register correctly and that the performance is also assigned and displayed correctly straight away.

More information about exam registration
More information about course registration

When do I need the support of a staff member?

- ■ If I want to change my emphasis / specialization.
- ■ If I want to assign free electives (except recommended free electives)).
- ■ If I want to assign courses that are not in the curriculum (e.g. courses from another degree program, etc.).

More information

Contact and assistance

For questions regarding

- ■ Functions of "My studies" / the Curricula Support in general
- ■ assignments of achievements in "My studies" / Curricula Support
- ■ when assigning free electives
- ■ if you want to change your major or your area of specialization

please contact the online curricula team of the KUG by e-mail at
onlinecurricula@kug.ac.at

Key CS:

P   Not yet completed

P   Already completed

L   Display of an allocable achievement, but this achievement is not yet allocated OR already allocated to another node.

L~   here could be allocated achievements from another degree program

L   an achievement has already been allocated

L(3)   3 appropriate achievements have already been achievements

R   there are prerequisites that are not yet fulfilled - - by clicking here you can see which achievement is allocated.
For students of instrumental studies, the gray R in the first row additionally indicates which subjects still need to be completed for graduation.

R   all requirements are met (or there are no requirements)

🟢   There are courses that you can register for.

✅   You are already registered for a course.

🟢   There are exam dates.

✅   Yout are already registered for an exam.

Icons at the courses:

❌   The course registration is not possible (anymore)

↗️   The course takes place at another educational institution. (In this case you have to register at the other university as a "co-attendant" and register for the course there).

⏸️   Course registration is possible in the future

➡️   Course registration is currently possible. Click on the green icon to go to the course registration.

📄   Currently it is possible to register for an exam. By clicking on the icon, you will get to the exam registration.

📋   There are no examination dates for this course.

📝   The examination for this course will take place at another educational institution.